



Rizzetta & Company

Lynwood Community Development District

**Board of Supervisors' Meeting
October 9, 2020**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

Lynwoodcdd.org

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

Board of Supervisors	Kelly Evans	Chair
	Laura Coffey	Vice Chair
	Lori Campagna	Assistant Secretary
	Paulo Beckert	Assistant Secretary
	David Jae	Assistant Secretary
District Manager	Bryan Radcliff	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker
District Engineer	Heather Wertz	Absolute Engineering, Inc.

All cellular phones and pagers must be turned off while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**Board of Supervisors
Lynwood Community
Development District**

September 30, 2020

REVISED FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Lynwood Community Development District will be held on **Friday, October 9, 2020 at 11:00 a.m.** at the offices of Lennar Homes, 4600 W. Cypress St., Tampa FL 33607, unless otherwise notified. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors'
Meeting held on August 14, 2020.....Tab 1
 - B.** Consideration of Operations & Maintenance
Expenditures for July and August 2020.....Tab 2
- 4. BUSINESS ITEMS**
 - A.** Consideration of Egis Insurance Proposal and Invoice.....Tab 3
 - B.** Consideration of Resolution 2021-01; Extending
Terms of District Supervisors.....Tab 4
 - C.** Ratification of Fieldstone Proposal for Irrigation
Controller.....Tab 5
 - D.** Consideration of Arbitrage Rebate Computation.....Tab 6
- 5. STAFF REPORTS**
 - A.** District Counsel
 - B.** District Engineer
 - C.** District Manager
- 6. AUDIENCE COMMENTS**
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,

Bryan Radcliff

Bryan Radcliff
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Lynwood Community Development District was held on **Friday, August 14, 2020 at 11:00 AM** at the offices of Lennar, located at 4600 W. Cypress Street, Suite 300, Tampa, FL 33607.

Present and constituting a quorum were:

Kelly Evans	Chairman
Laura Coffey	Vice Chair
Lori Campagna	Assistant Secretary
Paulo Beckert	Assistant Secretary

Also present were:

Bryan Radcliff	District Manager; Rizzetta & Co.
John Vericker	District Counsel; Straley Robin Vericker
Heather Wertz	District Engineer, Absolute Engineering

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and roll call performed, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

**Consideration of Replacement
for Vacant BOS Seat- Paulo
Beckert**

The Board approved Mr. Beckert as the replacement for the vacant BOS seat. Mr. Radcliff administered the Oath of Office and reviewed the Sunshine Amendment. Mr. Beckert declined compensation.

On a Motion by Ms. Campagna, seconded by Ms. Evans, with all in favor, the Board of Supervisors approved Mr. Beckert as the replacement for the vacant BOS seat, for the Lynwood Community Development District.

THIRD ORDER OF BUSINESS

Audience Comments

No Audience was present.

FOURTH ORDER OF BUSINESS

**Consideration of Minutes of
Board of Supervisors' Meeting
held July 10, 2020**

Mr. Radcliff presented the Minutes from the Board of Supervisors' meeting held July 10, 2020.

On a Motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors approved, as amended, the Minutes of the Board of Supervisors' meeting held on July 11, 2020 for the Lynwood Community Development District.

FIFTH ORDER OF BUSINESS

**Ratification of Operations &
Maintenance Expenditures for
June 2020**

Mr. Radcliff presented the July 2020 O&M expenditures to the Board for ratification.

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for July (\$14,808.94) 2020, for the Lynwood Community Development District.

SIXTH ORDER OF BUSINESS

**Public Hearing to Adopt the
Final Budget for Fiscal Year
2020-2021**

On a motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors opened the Public Hearing to Adopt Final Budget for FY 2020-2021, for the Lynwood Community Development District.

On a motion by Ms. Campagna, seconded by Ms. Evans, with all in favor, the Board of Supervisors closed the Public Hearing to Adopt Final Budget for FY 2020-2021, for the Lynwood Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution
2020-04; Adopting the Final
Budget for FY 2020-2021**

Mr. Radcliff presented Resolution 2020-04; Adopting the Final Budget for FY 2020-2021 to the Board.

On a motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors adopted Resolution 2020-04; Adopting the Final Budget for FY 2020-2021, for the Lynwood Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Developer
Budget Funding Agreement for
FY 2020-2021**

Mr. Radcliff presented the Developer Budget Funding Agreement for FY 2020-2021 to the Board.

On a motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors approved the Developer Budget funding Agreement for FY 2020-2021, for the Lynwood Community Development District.

NINTH ORDER OF BUSINESS

**Public Hearing to Adopt
Levying Assessments for FY
2020-2021**

On a motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors opened the Public Hearing to Adopt Levying Assessments for FY 2020-2021, for the Lynwood Community Development District.

On a motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors closed the Public Hearing to Adopt Levying Assessments for FY 2020-2021, for the Lynwood Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution
2020-05; Levying O&M
Assessments for FY 2020-2021**

Mr. Radcliff presented Resolution 2020-05; Levying O&M Assessments for FY 2020-2021 to the Board.

On a motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors adopted Resolution 2020-05; Levying O&M Assessments for FY 2020-2021, for the Lynwood Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution
2020-01; Setting FY 2020-2021
Meeting Schedule**

Mr. Radcliff presented Resolution 2020-01; Setting FY 2020-2021 Meeting
Schedule to the Board.

On a motion by Ms. Campagna, seconded by Ms. Evans, with all in favor, the Board of
Supervisors adopted Resolution 2020-01; Setting FY 2020-2021 Meeting Schedule, for
the Lynwood Community Development District.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

No report.

B. District Engineer

Ms. Wertz reviewed the Engineer's Report with the Board.

C. District Manager

Mr. Radcliff informed the Board that the next scheduled meeting will be held
on Friday, September 11, 2020 at 11:00 a.m.

THIRTEENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Evans made the introduction of Mr. Beckert to the Board and requested
a Phase 3 update.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board
adjourned the meeting at 11:4 a.m. for the Lynwood Community Development District.

Assistant Secretary

Chair / Vice Chair

Tab 2

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures July 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2020 through July 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$5,574.79**

Approval of Expenditures:

_____	Chairperson
_____	Vice Chairperson
_____	Assistant Secretary

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2020 Through July 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
BOCC	001077	9086894852	2303 Dandelion St Rclm	\$ 4.36
		06/20	06/20	
Rizzetta & Company, Inc.	001075	INV0000050764	District Management Fees	\$ 3,850.00
			07/20	
Rizzetta & Company, Inc.	001078	INV0000050842	Mass Mailing	\$ 128.90
Rizzetta Technology Services	001076	INV0000006007	Monthly Website Services	\$ 100.00
			07/20	
Tampa Bay Times	001079	0000086956	Legal Advertising 06/20	\$ 403.50
TECO	001080	211018276116	2282 NE 19th Ave	\$ 22.72
		06/20	Columns 06/20	
TECO	001080	211018542954	Subdivision on 19th Ave	\$ 1,040.59
		06/20	Lights 06/20	
TECO	001080	211018619067	2398 NE 19th Ave Sign	\$ 24.72
		06/20	06/20	
Report Total				<u>\$ 5,574.79</u>

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures August 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2020 through August 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$15,227.09**

Approval of Expenditures:

_____	Chairperson
_____	Vice Chairperson
_____	Assistant Secretary

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Absolute Engineering, Inc.	001081	020284	Engineering Services 06/20	\$ 741.49
Absolute Engineering, Inc.	001088	020307	Engineering Services 07/20	\$ 235.00
BOCC	001089	9086894852 07/20	2303 Dandelion St Rclm 07/20	\$ 4.36
Fieldstone Landscaping Services	001082	5369	Landscaping Maintenance 06/2020	\$ 2,468.00
Fieldstone Landscaping Services	001082	5740	Landscaping Maintenance 07/20	\$ 2,468.00
Fieldstone Landscaping Services	001082	5889	Irrigation Repairs 06/20	\$ 250.00
Rizzetta & Company, Inc.	001083	INV0000051775	District Management Fees 08/20	\$ 3,850.00
Rizzetta Technology Services	001084	INV0000006108	Monthly Website Services 08/20	\$ 100.00
Sitex Aquatics	001085	3818B	Monthly Lake Maintenance 07/20	\$ 495.00
Sitex Aquatics	001091	3913B	Monthly Lake Maintenance 08/20	\$ 495.00
Straley Robin Vericker	001086	18656	Legal Services 07/20	\$ 1,261.75
Tampa Bay Times	001087	0000092011 07/22/20	Legal Advertising 07/22/20	\$ 454.50
Tampa Bay Times	001087	0000092022	Legal Advertising 07/20	\$ 1,316.00
TECO	001090	211018276116 07/20	2282 NE 19th Ave Columns 07/20	\$ 23.24
TECO	001090	211018542954 07/20	Subdivision on 19th Ave Lights 07/20	\$ 1,040.59

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
TECO	001090	211018619067 07/20	2398 NE 19th Ave Sign 07/20	<u>\$ 24.16</u>
Report Total				<u>\$ 15,227.09</u>

Tab 4

RESOLUTION NO. 2021-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LYNWOOD COMMUNITY DEVELOPMENT DISTRICT EXTENDING THE TERMS OF THE DISTRICT'S SUPERVISORS TO ALIGN WITH THE NOVEMBER GENERAL ELECTIONS IN ACCORDANCE WITH CHAPTER 190, FLORIDA STATUTES.

WHEREAS, the Lynwood Community Development District (the "**District**") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes; and

WHEREAS, pursuant to Section 190.006 (3)(a)2.c, Florida Statutes, the Board of Supervisors of the District (the "**Board**") is authorized to amend the terms of office for the District's supervisors for the purpose of aligning the District's election cycle with the general election held in November; and

WHEREAS, the Board desires to align the terms of the District's supervisors with the general election cycle:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD, THAT:

1. The current term of office for each of the District's supervisors is hereby modified and amended to expire on the following dates:
 - a. The term for Seat #1 will expire November 2022.
 - b. The term for Seat #2 will expire November 2022.
 - c. The term for Seat #3 will expire November 2022.
 - d. The term for Seat #4 will expire November 2024.
 - e. The term for Seat #5 will expire November 2024.
2. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED ON OCTOBER 9, 2020.

Attest:

Lynwood Community Development District

By: _____
Name: _____
Secretary/Assistant Secretary

Print Name: _____
Chair / Vice Chair of the Board of Supervisors